

****IMPORTANT DOCUMENTATION REQUIRED, PLEASE READ****

Dear Sir / Madam:

This is regarding the medical expenses that you, or your family member, have incurred while travelling outside your province of residence.

Under the Terms and Conditions of your contract it states that coverage is limited to a maximum number of travel days. In order to confirm your dates of travel we request that you provide our office with ***documentation verifying the date you left your province of residence***. Below are examples of acceptable documentation:

- **Airline ticket or ferry pass showing the date of departure from the province of residence, or**
- **Official travel itinerary showing same, or**
- **Receipts or Credit Card statement showing purchases from 1-2 days before you left your province of residence and purchases from outside your province of residence the day of travel or, 1-2 days after travel.**

Thank you for your co-operation in this matter. Should you have any questions or concerns please feel free to contact our office at 1 (800) 667-4511.

Yours truly,

Travel Plan Benefits / Member Claims